



NOTICE OF JOB OPENING
Facilities Operator I
Internal and External Posting

Opening Date: 1/6/2026

Closing Date: 1/12/2026

Classification: Grade 7, Non-Exempt \$26.89/hour

Summary of Job Duties and Responsibilities: The Facilities Operator is a general classification consisting of three levels of proficiency (Facilities Operator I, Facilities Operator II, and Facilities Operator III). The Facilities Operator classification generally operates water facilities and the distribution system; monitors regulatory compliance; maintains records and logs; performs minor mechanical work; and is subject to facility and work schedule variations and shift work. Performs other duties as deemed necessary.

Knowledge, Skills, and Abilities

Knowledge of and use of basic computer applications.

- Knowledge of Algebra.
- Knowledge of and use of basic CAW business computer applications, including Microsoft Office Suite® software (Outlook, Word, Excel, PowerPoint® and Internet Browser).
- Ability to learn and use safety procedures, programs, and laws; and to be able to identify health and safety risks.
- Ability to learn and use general mechanical and electrical principles including pumps, motors, generators, and other related equipment.
- Ability to learn proper sampling techniques and handling protocol, including chain-of-custody.
- Ability to learn and perform common operational laboratory tests and analyses and interpreting results.
- Ability to communicate effectively, both written and verbal.
- Ability to learn to read and interpret graphs and charts.
- Ability to learn principles of basic hydraulics.
- Ability to learn to read and interpret pump controls, gauges, etc. for water supply and act as needed.
- Ability to use independent judgment and make independent decisions.
- Ability to maintain accurate records and complete reports and exhibit excellent attention to detail.
- Ability to write legibly.
- Ability to use basic hand tools.
- Ability to work alone at a facility as needed.
- Ability to coordinate work with and through others.
- Ability to operate a menu driven computer.
- Ability to maintain a positive, professional attitude and deal with complaints/angry individuals/the public tactfully.
- Must pass the State of Arkansas Grade III Water Treatment License or equivalent water certification in accordance with the specified time requirements in the Special Requirements Section of this Job Description.
- Ability to use respirators and pass respirator fitness and other physical requirements such as climbing stairs, using ladders, operating manual valves, and uneven terrain.
- Ability to move 50 pounds safely.
- Able to work outside in all types of weather.
- Ability to interpret and explain policies and procedures to customers.
- Ability to read and interpret distribution system maps.

Minimum Qualifications

High School Diploma or GED

Preferred Qualifications

Associates Degree, Bachelor's degree and/or college-level coursework in Environmental or Physical Science, Chemistry, Physics, Engineering, Environmental Engineering, Biology, Microbiology, Environmental Health, or related field.

Work experience in water or wastewater treatment and conveyance is also desirable, especially with the following:

- Knowledge of vertical turbine (centrifugal) pumps.
- Knowledge of operation of motors, pumps, and electrically driven equipment.
- Knowledge of equipment preventive maintenance procedures.
- College level coursework in Algebra and Chemistry

Special Qualifications

Must pass a criminal background check.

- Position requires occasional local travel with valid Driver's License, up-to-date auto insurance, and good driving record (see Good Driving Record definition).
- Must have a valid Arkansas Driver's License.
- Must have and maintain a good driving record (see Good Driving Record definition).
- Must pass pre-employment drug screening and be subject to random screening pool requirements during employment.
- Must pass a fitness exam.
- Must pass pulmonary function test.
- Must live within a 22-mile radius of Wilson Treatment Plant to reasonably respond to on-call duty.
- Must maintain a personal telephone due to on-call duty.
- Must be available to respond to callouts on nights, weekends, and holidays.
- Must be able to respond to call outs on nights, weekends, and holidays per on call assignments and emergency work.
- Must obtain Arkansas Water Operator Distribution License within 24 months.
- Must obtain the Arkansas Water Operator Treatment License within 24 months.
- Must be a high-performing, innovative, values-driven, informed, and passionate individual

Work Conditions

May work alone and/or at night depending on shift or facility assigned. Works in a plant environment with areas of damp, slip and trip hazards and some noise. Works in all types of weather and may be exposed to extreme heat, rain, snow, sun, etc. Must perform heavy lifting as ongoing requirement of job. Exposed to dirt, mud, water, etc. on a continuous basis. May be exposed to insects, snakes, dogs, poison ivy and other potentially hazardous plants and animals. Works with hazardous chemicals.

This is a safety sensitive position due to utility driving requirements or job responsibilities which include safety-sensitive tasks that require performing duties fraught with risk of injury to self or others where even a momentary lapse of attention may have grave and disastrous consequences.

The above describes the general content and requirements for this job. It is not intended to be an all-inclusive list of duties, responsibilities, or requirements.

GOOD DRIVING RECORD:

You must have and maintain a Good Driving Record for this job. CAW's definition of a good driving record is based on the last three (3) years of driving.

Types of items which may cause an individual **NOT** to have a **good** driving record may include, but are not limited to the following over the **previous three (3) years**:

1. Three (3) or more accidents where you were ticketed.
2. DWI (driving while intoxicated or under the influence of drugs or alcohol).
3. Excessive speeding tickets (20 mph over the limit) along with any other tickets or violations.
4. Hit and Run – leaving the scene of an accident.
5. Ticketed for Reckless, Negligent, or Careless driving along with any other tickets or violations.

We **cannot** hire candidates who **do not** have a **Good Driving Record** when the job requires a Good Driving Record.

SAFETY SENSITIVE INFORMATION

CAW has a vital interest in providing for the safety and well-being of all employees and the public while maintaining efficiency and productivity in all its operations. In fulfillment of its responsibilities, CAW is committed to maintaining a drug-free and alcohol-free workplace, including but not limited to the use of Illegal Drugs and the misuse or illegal use of Legal Drugs. Several CAW positions are designated as Safety Sensitive. Posting Notices will state, "Safety Sensitive: YES" and the following information will be included within the job description:

This is a safety sensitive position due to utility driving requirements or job responsibilities which include safety-sensitive tasks that require performing duties fraught with risk of injury to others where even a momentary lapse of attention may have grave and disastrous consequences.

Individuals applying for a Safety Sensitive position will be required to pass a pre-employment drug screening and be subject to DOT or NonDOT random screening requirements for drug and alcohol screening during employment.

An internal or external applicant for a Safety-Sensitive Position who is issued a Registry ID Card by the State of Arkansas for use of medical marijuana must disclose such use upon his or her submittal to CAW of an application for the position. An applicant with a Registry ID Card will be disqualified from Safety-Sensitive positions but will be considered eligible to apply for other available positions that are not Safety-Sensitive or may become eligible for Safety Sensitive positions once the applicant is no longer a user of medical marijuana.

Application must be completed to be considered for the position.

Central Arkansas Water is an EQUAL OPPORTUNITY EMPLOYER that does not discriminate in its employment practices.